

IQAC Submission

Academic Year to which AQAR has to be submitted : 2019-2020



Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	DEVASWOM BOARD COLLEGE , THALAYOLAPARAMBU
Name of the head of the Institution	Dr. R Anitha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04829236136
Mobile no.	9447038016
Registered Email	dbprincipal@gmail.com
Alternate Email	ranithaajith@yahoo.co.in
Address	MIDAYIKUNNU P O, THALAYOLAPARAMBU
City/Town	Kottayam
State/UT	Kerala
Pincode	686605
2. Institutional Status	

Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Deepa C S																								
Phone no/Alternate Phone no.	+917907530560																								
Mobile no.	9495596962																								
Registered Email	iqacdbthal@gmail.com																								
Alternate Email	iqac@dbcollege.org.in																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://www.dbcollegethal.org/iqac/aqar2018-19.pdf (https://www.dbcollegethal.org/iqac/aqar2018-19.pdf)																								
4. Whether Academic Calendar prepared during the year																									
Yes																									
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.dbcollegethal.org/academiccalender/academic2019.pdf (https://www.dbcollegethal.org/academiccalender/academic2019.pdf)																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.75</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> <tr> <td>2</td> <td>B+</td> <td>2.60</td> <td>2017</td> <td>30-Oct-2017</td> <td>29-Oct-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.75	2011	08-Jan-2011	07-Jan-2016	2	B+	2.60	2017	30-Oct-2017	29-Oct-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	2.75	2011	08-Jan-2011	07-Jan-2016																				
2	B+	2.60	2017	30-Oct-2017	29-Oct-2022																				
6. Date of Establishment of IQAC																									
01-Jun-2010																									
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Two day seminar on Intellectual Property rights in association with Govt Law College, Ernakulam	19- Dec-2019 2	35
One day seminar on MOOC development in association with EMMRC, Calicut	15- Oct-2019 1	40
Regular IQAC Meeting	12- Jun-2019 1	8
Induction Programme for I UG students	21- Jun-2019 1	356
Academic Review meeting	08- Jul-2019 1	12
Regular IQAC meeting	16- Jul-2019 1	8
Academic Review meeting	06- Aug-2019 1	12
Regular IQAC meeting	17- Sep-2019 1	8
Regular IQAC meeting	27- Nov-2019 1	8
Academic review meeting	05- Jan-2020 1	12

View File (https://assessmentonline.naac.gov.in/public/Postacc/Quality_Initiatives/9958_Quality_Initiatives.xlsx)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT /ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Central/State	RUSA	2018 1095	20000000
Institution	Central	DST	2018 1095	8000000

View File (https://assessmentonline.naac.gov.in/public/Postacc/Special_Status/9958_Special_Status.docx)

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File (https://assessmentonline.naac.gov.in/public/Postacc/Formation/9958_Formation.pdf)
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File (https://assessmentonline.naac.gov.in/public/Postacc/Meeting_minutes/9958_Minutes.pdf)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

IQAC initiated the conduct of an Academic Audit by duly constituted Internal Audit Team. Prepared and submitted AQAR 201819. Conducted a one day seminar on development of MOOC in association with EMMRC, University of Calicut. Conducted a two day seminar on IPR in association with Government Law college Ernakulam. Conducted health check up for first year students in association with Government Nursing School Ernakulam.

View File (https://assessmentonline.naac.gov.in/public/Postacc/Contribution/9958_Contribution.xlsx)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Environmental Responsibility	Supported clubs and departments in observation of Environment days and awareness programmes
Bridge Course should be strengthened and extended for all departments	Departments conducted bridge course for all I UG students
Collecting feedback from students	Feedback of students collected and compiled
Compile the end semester results of the outgoing UG and PG batch	IQAC conducted programmewise analysis of UG and PG results
Student welfare programmes	Students supported through, SSP, WWS and club activities
Organising induction programme for the first year degree students.	Organised induction programme for the first year degree students with classes on problems on drugs and alcohol addiction, counselling and human ethics.
Giving awareness to the senior students regarding antiragging rules	IQAC with the support of UG and PG departments gave awareness to senior regarding anti ragging rules
Collection of action plan and annual report from different departments	Collected and compiled the annual report and published INSIGNIA, the annual news letter
Setting up of administrative committees	Different administrative committees were constituted, which ensured the smooth and transparent function of college
Preparation of Academic Calendar	Prepared Academic calendar

View File (https://assessmentonline.naac.gov.in/public/Postacc/Quality/9958_Quality.xlsx)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
T D Management	10-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	28-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation.
in 500 words

The Devaswom Board College, Thalayolaparambu is a prominent co-educational institution affiliated to Mahatma Gandhi University Kottayam. The college has been contributing immensely in enriching educational, social and cultural development of the people nearby. admission to various programmes of the institution is conducted as university regulations. IQAC of the college prepares academic calendar based on the academic calendar of university and it is being circulated in every department. Each department submits academic calendar, course plan, departmental action and development plan at the beginning of academic year. The faculty effectively utilizes modern technology such as ICT, Google classroom, Google meet, Google sheets, kahoot etc. in imparting the curriculum and assessment of students. Result analysis, student feedback and open house are conducted to assess and evaluate students and teachers. Seminars, workshops, field visits are organized by various departments every year to achieve the programme outcomes. Government sponsored programmes such as Walk With the Scholar (WWW) and Scholar Support Programme (SSP) are conducted in the college to support and motivate the students. Remedial coaching and bridge courses are conducted to assist weak students. The general library provides wide range of reference books and magazines which boosts the effective implementation of the programmes. The library also has internet and INFLIBNET facility. The continuous evaluation report of the students made by each department is collected by the internal coordinator department by the Principal. Feedback from students on the teachers are taken and addressed for review of the performance of teachers.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate/Diploma Courses Dates of Introduction Duration Focus on employability/entrepreneurship Skill Development
Nil

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
	Nil	

No file uploaded.

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elec Course System
	Nil	

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students En
Yoga	16/07/2019	26
Add-on course 'GST Tax Practitioner	29/06/2019	45

No file uploaded.

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Project Internships
BSc	B Sc Botany	35
BSc	B Sc Botany	35

View File (https://assessmentonline.naac.gov.in/public/Postacc/Projects_undertaken/9958_Projects_undertaken_1631639222.xlsx)

1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development institution? (maximum 500 words)

Feedback Obtained

The institution values all the suggestions and recommendations by students, teachers, parents and alumni. Hence feedbacks from all the stake holders are taken during every academic year. The feedback committee comprises of a coordinator and a team of teachers to collect the feedback at the end of every academic year. The student's feedback survey comprises of queries on course content, internal evaluation, assessment of teachers on regularity, clarity of topics covered, timely completion of syllabus etc. and their overall impression on the institution. The students are also expected to give suggestions on teaching and the areas demanding improvisation. The parent's feedback on curricular aspects, co-curricular activities and infrastructural facilities are obtained yearly during the parents meeting conducted in each department. Feedback from faculties are also collected in order to figure out the requirements and assistance needed for each department. Infrastructural, equipment and academic demands of each department are gathered from the feedback. Alumni feedback is collected once in a year. The alumni members give feedback on overall development of institutional departmental activities, infrastructural facilities etc. All feedbacks obtained are consolidated by the feedback committee and a detailed report is given to the IQAC coordinator. Based on the report, IQAC asks the teachers to take necessary actions to implement the suggestions of students and parents. IQAC also prepares an action plan on infrastructural and other developmental activities required in the institution which is presented before the college council for implementation.

CRITERION II - TEACHING- LEARNING AND EVALUATION**2.1 - Student Enrolment and Profile****2.1.1 - Demand Ratio during the year**

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Stu En
MA	Malayalam	15	45	
BSc	Mathematics Model I	48	242	
BSc	Chemistry Model I	40	286	
BSc	Physics Model I	32	277	
BSc	Botany Model I	40	267	
BCom	Finance and Taxation Model II	35	425	
BA	Political Science Model I	50	396	
BA	Hindi Language and Literature Model I	38	254	
BA	English Language and Literature Model I	29	234	
BA	Malayalam Language and Literature Model I	40	262	

View File (https://assessmentonline.naac.gov.in/public/Postacc/Demand_ratio/9958_Demand_ratio_1630115453.xlsx)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers both UG & PG courses
2019	926	108	28	0	34

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resource technique
62	50	12	0	1	82

View File of ICT Tools and resources
(https://assessmentonline.naac.gov.in/public/Postacc/ict_tools/9958_ict_tools_1631555849.xlsx)

View File of E-resources and techniques used
(https://assessmentonline.naac.gov.in/public/Postacc/e_resource/9958_e_resource_1631555643.xlsx)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 word

Students mentoring system is available in the institution aimed at fostering the personal development of students. Among the admitted students, those who face academic, personal and Psycho-social problems are properly identified through the Tutorial system and the required Counselling is provided wherever necessary by concerned staff / Tutor, Senior Faculty and HoD. Difficulty in learning, loss in Internal Examination, Failure in university Examinations are the common academic problems faced by the students. Difficulty in payment of fees for continuing education, transport fees are the common economic problems faced by the students. Students who face economic problems are identified through and supported financially through Scholarships. Health problems, emotional problems, attraction, parents arranging marriage are some of the personal problems. Inferiority complex, self confidence, fear are the psycho social problems faced by the students. Counselling is given to students and parents by Teachers who passed the Counselling Course to help them to overcome family problems. Counsellors have successfully completed their programmes. The scheme is adapted for the value additions to the students like: Bridging the gap between the teachers and students. Creation of a better environment in college, where students can approach teachers for educational and personal guidance. Enhancement of knowledge base for both teachers and students alike, due to effective two-way communication. Motivation for higher studies and entrepreneurship. Advice and support for improvement in academic performance. ONGOING PROCESS: Regular Meetings are held between Mentor and Mentee A Report card is maintained for each student. Report card has both personal and Academic data. Students are allowed to approach the mentor both the personal and Academic problems. Personalised professional/career advice is given to the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee
1034	62	1 : 17

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
57	30	27	0	19

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships, State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, recognition from Government or recognized bodies
	Nil		Nil

No file uploaded.

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of of semester-end/ year-end examination
BA	Malayalam Language and Literature Model I	Sixth Semester	08/06/2020	14/08/2020
BA	Hindi Language and Literature Model I	Sixth Semester	08/06/2020	14/08/2020
BA	English Language and Literature Model I	Sixth Semester	08/06/2020	14/08/2020
BA	Political Science Model I	Sixth Semester	08/06/2020	14/08/2020
BCom	Finance and Taxation Model II	Sixth Semester	08/06/2020	14/08/2020
BSc	Botany Model I	Sixth Semester	08/06/2020	14/08/2020
BSc	Chemistry Model I	Sixth Semester	08/06/2020	14/08/2020
BSc	Mathematics Model I	Sixth Semester	08/06/2020	14/08/2020
BSc	Physics Model I	Sixth Semester	08/06/2020	14/08/2020
MA	Malayalam	Fourth Semester	10/07/2020	22/01/2021

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Evaluation/9958_Evaluation_1630326572.xlsx\)](https://assessmentonline.naac.gov.in/public/Postacc/Evaluation/9958_Evaluation_1630326572.xlsx)

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (in words)

Components of internal evaluation with marks are given in the student Hand Books and are also explained in the class room. A model examination in the pattern of University examination is also held in each semester. Valued test papers and assignments are distributed to the students along with guidelines for writing the correct answer. Question bank with sample answer questions and collection of previous years University examination question papers are also made available. Formative evaluation blue print with its components such as attendance, cycle test, assignment and seminar is framed as per the guidelines of M.G University. Evaluation comprises details of continuous internal assessment for 20 (IA) and semester examinations for 80 (EA), marks with the passing minimum of 16 and 24 marks respectively in IA and EA.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related (250 words)

Our institution prepares an academic calendar on the basis of the academic calendar of MG University. Academic calendar is prepared by IQAC in consultation with HoD(s). The college follows a continuous evaluation pattern, by conducting small tests, quizzes, seminars. The date of conduct of internal examinations are decided by Head of the departments and Tutors. Model examination dates are tentatively included in the academic calendar and final dates are decided by College Council prior to the examination schedule announced by the university. Dates for the submission of Assignment-I and Assignment-II are decided as per the academic calendar. Examination schedule of internal/ model exams is announced and displayed in advance by HoD.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.dbcollegethal.org/iqac/iqac2019-20/Criteria_2_6_1_2019_20.pdf
(https://www.dbcollegethal.org/iqac/iqac2019-20/Criteria_2_6_1_2019_20.pdf)

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Percentage
	BA	Malayalam Language and Literature Model I	40	28	
	BA	English Language and Literature Model I	26	20	76.92
	BA	Hindi Language and Literature Model I	35	22	62.86
	BA	Political Science Model I	46	10	21.74
	BCom	Finance and Taxation Model II	34	25	73.53
	BSc	Botany Model I	34	26	76.47
	BSc	Chemistry Model I	36	24	66.67
	BSc	Physics Model I	30	21	70.00
	BSc	Mathematics Model I	38	26	68.42
	MA	Malayalam	9	7	77.78

View File (https://assessmentonline.naac.gov.in/public/Postacc/Pass_percentage/9958_Pass_percentage_1630236462.xlsx)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may use the questionnaire) (results and details be provided as weblink)

https://www.dbcollegethal.org/iqac/iqac2019-20/Students_Satisfaction_Survey_2019_20.pdf

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects		Nil	0	0
Major Projects		Nil	0	0

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Collaborative Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two Day seminar on IPR in association with Government Law College Ernakulam	IQAC	18/12
Two Day seminar on IPR in association with Government Law College Ernakulam	IQAC	19/12
A seminar on 'Global Environmental Issues: Policies and Challenges	Dept of Botany and Biodiversity club in association with Breakthrough Science Society	24/09
A seminar on Company Secretaryship as a Career	Dept of Commerce	10/10
Seminar on Capital Market with Online trading- A Career Opportunity for Commerce Students".	Dept of Commerce	10/01
Seminar on the topic "Welcome to the world of Business"	Dept of Commerce	20/09
One day seminar on "Higher Study Opportunities Abroad"	Dept of Commerce	28/01
Orientation class for UGC-CSIR NET	Dept of Physics	28/01

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil				

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil					

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if a
International	Commerce	2	5.05
National	Commerce	6	6.17

View File (https://assessmentonline.naac.gov.in/public/Postacc/journals_notified_on_UGC/9958_journals_notified_on_UGC_1631640349..)

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/Interr Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Malayalam	1
Chemistry	1

View File (https://assessmentonline.naac.gov.in/public/Postacc/Books_and_Chapters/9958_Books_and_Chapters_1631635768.xlsx)

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citatio in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of cita excluding self c
Nil	Nil	Nil				

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of scienc

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliatio mentioned in the publi
Nil	Nil					

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State
Attended/Seminars/Workshops	6	27	24
Presented papers	3	6	0
Resource persons	1	2	0

View File (https://assessmentonline.naac.gov.in/public/Postacc/Faculty_participation/9958_Faculty_participation_1631555111.xls:)

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with ir community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cros: etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of st participated activitie
Blood donation camp	Blood donation camp	4	60
Cleaning and sanitation of Vallakom school after flood	NSS	2	50
Blood donation	NSS Medical College, Kottayam	2	55
Blood cell collection	Dhathri	5	140
Cleaning and sanitation of Illamkav school after flood	NSS	2	55
Evisceration of Appanchira Railway Station and Thalayolaparambu Park	NSS	2	28
Cleaning of Thalayolapparambu Public Health Centre and it's surroundings	NCC	1	75
Plogging- DBC NCC Unit collected and removed plastic wastes while jogging	NCC	1	72

No file uploaded.

3.4.2 - Awards and recognition received for extension activities from Government and recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of st Benefiti
Student motivation women empowerment	Socially committed educationalist	IPCAI	5000

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Gove Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. dur year

Name of the scheme	Organising unit/Agency /collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of st participated activite
Sasthrapadham	Samagra Siksha, Kerala	Residential camp for plus one students	1	32

No file uploaded.

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	Smt Indu K S	Mc Millan publishers	
Faculty Exchange	Dr. Ambika A Nair		

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the-job training, project work, of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participating
Nil	Nil				

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under
Creative Tax Solutions Ernakulam	29/06/2019	Provide an Add-on Course titled "GST Tax Practitioner."	45

No file uploaded.

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	297000

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Added
Classrooms with LCD facilities	Exist.
Seminar Halls	Exist.
Laboratories	Exist.
Class rooms	Exist.
Campus Area	Exist.
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

View File (https://assessmentonline.naac.gov.in/public/Postacc/augmentation_details/9958_augmentation_details_1631640871.xlsx)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of autom
Grandha	Partially	2.5	2017

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	34512	914058	370	100000	34882	101
Reference Books	1218	226000	7	20000	1225	246
e-Books	0	0	3164309	5000	3164309	50
Journals	15	2800	0	0	15	28
e-Journals	0	0	6150	5000	6150	50

No file uploaded.

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-c
Nil			

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)
Existing	59	3	2	0	0	8	51	0
Added	0	0	0	0	0	0	0	0
Total	59	3	2	0	0	8	51	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording
Nil	()

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
250000	213176	160000	83529

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has number of buildings which include classrooms, science laboratories, a computer centre, library, auditoriums, canteen and ground area. A number of committees are constituted and they ensure proper maintenance, repairs and refurbishment of the various academic buildings and amenities. At present, the college has 35 classrooms and adequate number of benches, desks, chairs and teaching aids like green board / whiteboard / projector and lecture platforms. Every year, as the requirement submitted by the concerned departments to the management and PTA, funds are allocated for the annual maintenance. All the science laboratories which are seven in number are well equipped and maintained.

The concerned teachers-in-charge and the lab assistants conduct the experiments in the laboratories as per the prescribed timetable schedule catering to the needs of the degree and postgraduate students. As per the prescribed safety protocol, all precautions and remedial measures are taken into account during the conduct of practical especially while handling chemicals. A stock register is maintained in each department every year the stock is updated and verified. Based on the stock verification report, a requirement list is prepared and submitted to the office. The College has a well functioning library which is partially automated with the library software Grandha 2.5. The activities of updating of the library resources is done by the library and the library committee. The library houses a range of books, journals and periodicals. E-resources like CDs, e-journals from InFLIBnet are also there in the library. Based on the requirement of books, journals etc especially on a syllabus revision, the purchase committee allocate funds received from the management and PD funds for their purchase. The Physical Education department is very active and is well equipped with a gymnasium, playground, courts and sports accessories, all under the purview of Physical Education Instructor. Every year as per the requirement purchases are done and the courts and grounds are maintained and the stock register is updated. The College has installed water purifiers and coolers for the students and faculty. The College has generators which ensure uninterrupted power supply and also has a solar panel to harness renewable and clean energy. The beautification of the College is done by the Nature Club and Bhoomitra Sena with the support of PTA and the Management. General cleaning of the campus, classrooms, auditorium, restrooms etc are done regularly by the staff appointed by the Management. The Management, PTA and alumni are the major monetary contributors for enhancing and expanding the available facilities in the campus. The college also submits proposals to state and central funding agencies to procure funds to develop the infrastructure.

https://www.dbcollegethal.org/iqac/iqac2019-20/Criteria_4_4_2_2019_20.pdf
 (https://www.dbcollegethal.org/iqac/iqac2019-20/Criteria_4_4_2_2019_20.pdf)

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount Rupees
Financial Support from institution	Financial Aid given by teachers	19	53
Financial Support from Other Sources			
a) National	Scholarships, E-grants and Freeships	816	724
b) International			

View File (https://assessmentonline.naac.gov.in/public/Postacc/Scholarships/9958_Scholarships_1631641048.xlsx)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling, Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching - English (SSP)	20/06/2019	80	Directorate of College Education
Learning Skills (SSP)	20/06/2019	80	Directorate of College Education
Life Skill (SSP)	20/06/2019	80	Directorate of College Education
Yoga	16/07/2019	26	Staff Council (Dr. R T R Coordinator)
Personal Counselling	03/06/2019	5	Staff Council (Smt. Mariam Mathew, Coordinator)
External Mentoring (Walk with the Scholar)	20/06/2019	90	Directorate of College Education
Internal Mentoring (Walk with the Scholar)	20/06/2019	90	Directorate of College Education
Bridge Course	08/07/2020	340	College Council
Remedial Coaching	06/07/2020	285	College Council
Soft Skill development Programme (walk with the Scholar)	01/08/2019	30	Directorate of College Education

View File (https://assessmentonline.naac.gov.in/public/Postacc/Development_Schemes/9958_Development_Schemes_1630283659.xlsx)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	NET Coaching	20	0	0	0

No file uploaded.

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B Sc	Botany	Sree Sankara College, Kalady	M Sc Environmental Science
2019	1	B Sc	Botany	KUFOS, Panangad	M Sc Marine Biology
2019	1	B Sc	Botany	St Xavier's College, Aluva	M Sc Microbiology
2019	1	B Sc	Botany	U C College, Aluva	M Sc Biotechnology
2019	1	B Sc	Botany	C M S College, Kottayam	M Sc Biotechnology
2019	1	B Sc	Botany	St Peter's College, Kolenchery	M Sc Biotechnology
2019	1	B Sc	Botany	Devamatha College, Kuravilandadu	M Sc Botany
2019	1	B Sc	Botany	St Peter's College, Kolenchery	M Sc Botany
2019	1	B Sc	Botany	Maharajas College Ernakulam	M Sc Botany
2019	1	B Sc	Botany	N SS College Vazhoor	M Sc Botany

View File (https://assessmentonline.naac.gov.in/public/Postaccreditation/Progression/9958_Progression_1630111403.xlsx)

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

View File (https://assessmentonline.naac.gov.in/public/Postacc/Qualifying/9958_Qualifying_1631544667.xlsx)

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the

Activity	Level	Number of Participants
Arts Festival	Institutional Level	650
Sports week	Institutional Level	450

View File (https://assessmentonline.naac.gov.in/public/Postacc/Activities_Organised/9958_Activities_Organised_1630111306.xlsx)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of student
	Nil					

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution promotes active participation of the students in social, cultural and leisure activities, which encourage various skills and competencies among students and foster their holistic development. The college follows a parliamentary system of students election every year per the guidelines of the M.G university to form student Council. The dates for filing the nominations and the day of election are strictly followed according to the notifications given by the University. The elected College Union consists of a Chairperson, Vice-Chairperson (for student), General Secretary, Magazine Editor, two University Union Councilors, two Lady Representatives, Arts Club Secretary, sports club secretary, UG representatives for each year and a PG representative. A teaching faculty is nominated by the College Council who acts as the advisor for the College Union activities. The Student Council is adequately represented in various forums which include the Anti-Ragging Committees and Students' Grievance Redressal Cell, Internal compliance committee, IQAC etc. The council also plays a pivotal role in the maintenance of healthy, disciplined and hygienic campus. The Student Council plays a key role in providing suggestions in the organization of Sports Day, Cultural Fest, Fresher's Day, Farewell Day and Annual Day. The Arts club secretary and Sports secretary under the leadership of the Union Chairman co-ordinates the various cultural, literary and sports activities. Various cultural events and competitions are also planned for festival days - Onam, Keralapiravi Dinam, Christmas and New year. They identify best students from these cultural and sports fests and motivate them in participating in intercollegiate fests, University and State level events. This enhances the coordination and creative skills of students. Department associations plan and implement activities for each year and the department wise student association core committee constitutes 3 class representatives with 1 association Secretary, and 2 members. They help their respective departments in completing their annual plan activities in time, with the help of the department faculty and students.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

Alumni Association "FORERUNNERS" is functioning in the College. Registration No. IV/2013/56. The students passed out from the college are the members of the Association. The meetings of the office were conducted along with teachers, including retired teachers and staff of the college. Departmental Alumnae are functioning as a part of FORERUNNERS.

5.4.2 - No. of enrolled Alumni:

599

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

A meeting of 'Forerunners' was held on 08/06/2019 for the academic 2019-20 and decided to elect new office bearers in the next meeting meeting decided to increase the membership by admitting course comp students. Meeting held on 03/07/2019 elected new office bearers. De to take actions for the promotion of college activities and also de to provide financial assistance for the academic need of financial backward students of the college. Decided to conduct a seminar on topic "Exam fear "in the month of march 2020. Sarath Valsan an alu from 2005-2008 B Com batch sponsored a white board to the commer department. 'Rithi' alumni of Malayalam department organized an awareness class on 'Negative impacts of mobile phones and life fre addictions' for the newly inducted students. The alumni associatio mathematics department organized a mathematics quiz for high sch students and also sponsored a cash prize for B Sc mathematics top

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the la (maximum 500 words)

1. Participation of Head of Departments in Decentralization and Participative Management Department meetings were conducted to dis academic matters as and when required HoD oversees the teaching pla department teachers Lead the activities of the departments such : conducting seminars, PTA Meetings, workshops, remedial measures, s tours, publication of magazines, alumnae meetings etc Addresses fac and student related problems of the department He/She manages th internal examinations of the department 2. Department level IQAC Coordinators Department level IQAC coordinators are inducted to t college IQAC to assure department participation and representation the quality enhancement programmes

6.1.2 - Does the institution have a Management Information System (MIS)?

No

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (100 words each):

Strategy Type	Details
<p style="text-align: center;">Industry Interaction / Collaboration</p>	<p>Science departments conduct industry visit of UG stu as a part of curriculum which facilitates them a exposure to working environment in industries. Rese Department of Chemistry facilitate faculty and stuc exchange programme in collaboration with St Albert College, Ernakulam Malayalam Department has collabor with Kshethrakalapeedom and are conducting variou programmes in association with folklore academy, Ke sahithya academy, Basheer sahithya academy etc Engl Department is conducting PSC coaching in collaborat with Kerala State Yuva Jana Board and has collaborat with Mac Millan Publishers. Department of Physics pr an opportunity for Physics students to interact wi experts from Keltron to get awareness about Ardui software. Commerce Department signed an MoU with Cre Tax Solutions , Kochi and conducted GST Practitior Course Department of Mathematics made an awarenes workshop on Python Programming by inviting experts that area.</p>
<p style="text-align: center;">Human Resource Management</p>	<p>Students, the prime human resource of college, is u the guidance of faculties throughout the academic y in the campus. Students are facilitated with extracurricular activities such as NCC, NSS, various activities etc along with curriculum. Add- on an Certificate courses are conducted for the students enable them to acquire additional knowledge and ski Since teachers, being the critical resource for t effective implementation and realization of objectiv curriculum, at most care is given, from the procure of staff to maintaining and improving the quality teachers. Management always shows great concern i keeping a positive work environment and provides fre to participate and organize development programmes training courses in and outside the campus. The tea and non-teaching staffs are recruited according to Government rules and regulations. For this, interv: are conducted by Travancore Devaswom Board consisti representatives of government, university and manage Selection of guest faculty is done by the concern Departments of the college.</p>

<p>Examination and Evaluation</p>	<p>Our college has an examination wing headed by the principal for the overall control of both internal and external examinations. Department level continuous evaluation through unit tests, surprise tests, open test, internal examinations etc are used as means of identifying slow and advanced learners. Answer books after evaluation, returned to students, with proper guidance to rectify their mistakes and suggestions for improvement. The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings. Parent meetings are conducted to communicate their ward's progress to parents and to assist the teaching - learning process in the academic year. The university norms are strictly followed for determining the eligibility for university exams.</p>
<p>Teaching and Learning</p>	<p>The college is following Outcome Based and student oriented teaching and learning. Action plan and teaching plan based on academic calendar facilitates the effective implementation of the curriculum. Effective monitoring through feedback is implemented to understand strengths and weakness of teaching learning process. The College organizes orientation programmes and bridge courses conducted for the freshers at the institution and department level to facilitate the smooth transition of students from school to college. In addition to the conventional way of class room teaching, ICT enabled teaching, project works, field visits, library assignment, seminar etc are incorporated to improve the teaching learning process. Students are exposed to innovative practices such as: Walk With a Scholar (WWSA), Student Support Programme (SSP), Remedial Coaching</p>

<p>Curriculum Development</p>	<p>The college is following the curriculum designed & structured by the Board of Studies and Academic Council of Mahatma Gandhi University. Number of faculties from various departments are selected as members of Board of Studies, Academic Council, members of syllabi revision committee, Chairman of examinations, question paper setters etc. They contribute to curriculum development of university as and when required and hence college faculty members actively participate in curriculum development of university. For the best make use of curriculum to enhance the student's knowledge, the Open Courses and Choice Based Courses in UG programmes as well as the Elective courses in PG programmes are judiciously chosen. The college has a committee which takes feedback from students and other stakeholders and ensures that the required objectives of curriculum are met</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library is a major learning resource and has an impressive collection of 34512 books, journals, periodicals, magazines etc to accommodate the needs of teacher and student community. The new comers, both teachers and students were given an orientation on effective use of library resources. The library subscribes periodicals and newspapers. Library also has subscription to journals and e books through N-List of INFLIBNET. Teachers are encouraged to use ICT enabled teaching methods. All departments are provided with computer, internet & printer. There is a language lab of English communication teaching. Physical Infrastructure/ Instrumentation Campus spread across 20 acres with a built up area of 8388 metres with two auditoriums, one seminar hall, 7 science laboratories and 3 computer rooms. • Labs are equipped with instruments like UV -Vis Spectrophotometer, Autoclave, Laminar flow chamber, Orbital Shaker etc college has a built in cricket ground, cricket net, mini-gymnasium etc which provide decent sports infrastructure.</p>

Admission of Students	The students are admitted to various UG and PG progr through Centralised Allotment Process (CAP) of Maha Gandhi university as per government rules. Community Management quota admissions are conducted by the management based on the guidelines of M G Universi College strictly follows the reservation policie implemented by the government during admission. Admi process is managed by an Admission Committee consis of Principal, Teaching faculties and administrati Staff.
------------------------------	--

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	All the academic and administrative information a circulated, reports were collected through electro media and recorded digitally
Finance and Accounts	The finance and accounts including the salary and se details of the employees of the college are manage through the Service and Payroll Administrative Repos: for Kerala (SPARK). Funds from E grants ,WWS,SSP,NCC are also processed through BiMS The receipt and disbursement of government funds such as RUSA, DST-1 etc are carried out through PFMS (Public Financial Management System) .
Student Admission and Support	Admission procedure is carried out through Centrali Allotment Process (CAP) developed and implemented by University
Examination	Examination Registration, Hall ticket distributio Internal Mark entry, and publication of results are performed through examination portal provided by M University.
Planning and Development	The college uses Bill Information and Management Sys (BiMS) for e Bill processing by DDOs.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and t membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Am su
2019	Nil	Nil	Nil	
2020	Nil	Nil	Nil	

No file uploaded.

6.3.2 - Number of professional development / administrative training programmes organized College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Num partii (non-t st
2019	One Day Seminar on MOOC Course Development in association with EMMRC, University of Calicut		15/10/2019	15/10/2019	23	

No file uploaded.

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Progr Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
Refresher course in Hindi, UGC HRDC, University of Kerala	1	18/10/2019	31/10/2019
Short term Workshop in Research Methodology, College Development Council, MG University, Kottayam	4	20/01/2020	24/01/2020
.Refresher course in Mathematics, UGC-HRDC, University of Kerala	1	17/09/2019	30/09/2019
Three month certificate course in Molecular Docking and drug design, PG and Research department of Chemistry SH College Thevara	1	21/09/2019	23/11/2019
Online refresher course in Chemistry for higher education, Swayam Arpit online course certification Sri Guru Tegh Bahadur Khalsa College, University of Delhi	5	01/09/2019	31/12/2019
FDP in Moodle Tagore institute of Engineering and Technology in association with spoken Tutorial IIT Mumbai, PMMNMTT, MHRD Govt of India	6	04/05/2020	09/05/2020
FDP, How Can Teachers Make A Difference, conducted by IQAC Sree Sankara College Kalady, KSHEC and TLC IIT Madras	3	26/05/2020	30/05/2020
UGC Sponsored Refresher course in Commerce and Management. HRDC, Bharathidasan University	1	20/09/2019	03/10/2019
FDP in Science, Organised by KSHEC, IMG, Thiruvananthapuram	1	23/11/2019	27/11/2019
Refresher Course in Commerce. SWAYAM ARPIT COURSE by Shri Ram College of Commerce, University of Delhi	1	04/02/2020	16/02/2020

View File (https://assessmentonline.naac.gov.in/public/Postacc/Training_Programmes/9958_Training_Programmes_1631641272.xlsx)

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Chitty, Fixed Deposit scheme and loan facility are provided through DB College Co-operative Society	Staff Council provides financial support to non-teaching staff during medical emergencies. Chitty, Fixed Deposit scheme and loan facility are provided through D B College Co-operative Society	Staff council provides financial support to students during medical emergencies. Retired teachers association provides scholarships for meritorious students • Departments provide financial support for students to purchase textbooks and for participating in college tour and field trips • Department helps financially weak students paying their examination fees Ramps in buildings

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

College conducts internal and external financial audits regularly through a team of internal auditors, including the teaching and non-teaching staff with expertise, conducts financial audits regularly. Discrepancies, if any, will be pointed out and rectified then there. The internal financial audits are also conducted by Travancore Devaswom board and PTA. The external audits were done by Deputy Directorate of collegiate education and the office of Accountant General, Kerala

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	F
Nil	0	

No file uploaded.

6.4.3 - Total corpus fund generated

17686209

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQA
Administrative	Yes	DD Ernakulam and TDB	Yes	Principals

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

PTA provided financial assistance for the carpentry, electrical and plumbing work before college reopening. Appointed a cleaning staff for the well maintenance of college campus. As a part of student's basic needs development, funding provided for installation of two water filters, for the setting up of ladies' rest room etc. Financial assistance offered for the activities of College Student's Union. Honoured the students who excel in academic, sports and cultural activities through cash awards. Financial aid for NCC, NSS, WWS, SS sports etc were given as refundable advance as and when required. Installation of solar plant for the smooth functioning of college of and exam cell was a major contribution from PTA during this academic year. PTA purchased tables and chairs for canteen as a part of its development. For providing efficient practice for cricket team, PTA funded for the construction of cricket nets. Departments and clubs were supported financially by PTA for organising various programmes. Purchased chairs for seminar hall. Financial aid for the renewal of college website, portal, Infilbnet etc and monthly payment of BSNL, cable etc were provided. Funded for the renovation of chemistry and physics laboratories.

6.5.3 - Development programmes for support staff (at least three)

Provides financial aid for supporting staff to attend orientation training programmes Provides financial help to support staff during medical emergencies • Staff club organized cultural activities

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Implemented health check up for students Introduced teachers Fitness challenge Purchase of books to library based on revised PG curriculum Construction of cricket nets Renovation of ladies waiting room Furnishing of new seminar hall and canteen Installation of solar plant

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Y
b) Participation in NIRF	Y
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Num parti
2019	Induction Programme for I UG students	12/06/2019	21/06/2019	21/06/2019	3
2019	Academic review meeting	12/06/2019	08/07/2019	08/07/2019	
2019	Academic review meeting	12/06/2019	06/08/2019	06/08/2019	
2019	One day seminar on Massive Open Online Course Development in Association with EMMRC Calicut	16/07/2019	15/10/2019	15/10/2019	
2019	Two Day seminar on Intellectual Property Rights in association Govt Law College, Ernakulam	16/07/2019	18/12/2019	19/12/2019	
2020	Academic review meeting	12/06/2019	06/01/2020	06/01/2020	
2020	Academic review meeting	12/06/2019	07/02/2020	07/02/2020	
2020	Medical Camp for students in association with Government Nursing School Ernakulam	24/01/2020	12/02/2020	12/02/2020	2
2020	Awariness class on novel corona virus for students and Kudumbasree members in association with Government Nursing School Ernakulam	24/01/2020	12/02/2020	12/02/2020	
2019	Training for Kudumbasree members on Sanitiser preparation in association with Department of Chemistry	11/03/2020	17/03/2020	17/03/2020	

View File (https://assessmentonline.naac.gov.in/public/Postacc/Quality_Initiatives_B/9958_Quality_Initiatives_B_1630250297.xls;

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the inst during the year)

Title of the programme	Period from	Period To	Numb Partic Female
One day seminar on Vidhyarthikalile Langiga Vidhyabhyasam (Sex education for students) By Phsycologist Devi Krishna	07/01/2020	07/01/2020	42
Two Day Training Programme on Self defence for girl students in association with Kerala Police	17/02/2020	18/02/2020	173
A talk on "Laws for Women"	19/02/2020	19/02/2020	72
A interactive session on the topic "Revenge in Love" by the college union	14/02/2020	14/02/2020	85

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy source
10 percentage

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Scribes for examination	Yes	4

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participants
2019		1	09/07/2019	1	Environmental Day celebrations	Planted saplings in the premises of Midayikunnu L P School	
2019		1	02/10/2019	1	Sevana Dinam	Cleaned the premises of malayalam department and college Thalayolaparambu	
2019	1		02/10/2019	1	Cleaning of Vallakom School	NSS volunteers cleaned and sanitised Vallakom school after flood of 2019	
2019	1		02/10/2019	1	Cleaning of Appanchira railway station	NSS volunteers eviscerated Appanchira Railway Station and Thalayolaparambu Park which was fully hurt with flood	
2019		1	02/10/2019	1	Sevana Dinam	NCC cadents cleaned Thalayolapparambu Public Health Centre and it's surroundings	
2019	1		03/10/2019	1	Cleaning of Ilamkavu School	NSS volunteers cleaned Ilamkavu School	

2019	1	25/12/2019	2	Canal cleaning with the Cooperation of Kaduthuruthy panchayath	Cleaned nayappalli canal near Mutuchira church	:
2019	1	07/12/2019	1	Plogging	Plogging- DBC NCC Unit collected and removed plastic wastes while jogging	

No file uploaded.

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakehold

Title	Date of publication	Follow up(max 100 words)
Students	06/06/2019	<p>STUDENTS must always show respect to their teachers. • Should try to imbibe all what teachers are asking them to do and use the critical faculty in their thinking while forming opinions. • Should not involve in any activities that would result in bringing disharmony in campus. • Should go to the Library or go home when there isn't any class and avoid loitering around the campus. • Should avail themselves all opportunities presented before them, so hone their inborn skills. • Should help their peers by providing emotional support and a treat them as equals</p>
Administrative Staff	06/06/2019	<p>• ADMINISTRATIVE STAFF should be responsible for the tasks assigned to them. • Should be polite and cordial to the teaching faculty, students and all those they have to interact with. • Should maintain a congenial environment in the office</p>
Principal	06/06/2019	<p>• PRINCIPAL is in a position that requires a high degree of leadership qualities and must be able to coordinate different activities. • All activities should be such that they uphold integrity, dignity, efficiency and decorum. • Must not discriminate the teaching faculty, non-teaching faculty or the students on the basis of gender, colour or creed. • Maintain composure while dealing with sensitive and raging matters among students and staff. • Be objective and factually making decisions.</p>

Teachers	06/06/2019	<ul style="list-style-type: none"> • TEACHERS should be role models and facilitate • Should be committed to their work, uphold integrity, dignity, decorum and efficiency Must impart to the students knowledge, must inspire the students and encourage them by helping them identify their talents. • Must have empathy to the students and try to mould the character of the students so that they become committed individuals in the society. • Should keep updating themselves about current advancements in their field and be involved in research activities. • Treat their peers as equals. • Refrain from involving in other part-time jobs that would hinder with their teaching
----------	------------	---

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness Campaign Bio diversity and environmental issues	08/06/2019	08/06/2019	6
Orientation class for I UG students -Awareness class on counselling, ethics and drug and alcohol addiction were conducted	21/06/2019	21/06/2019	8
Yoga demonstration	21/06/2019	21/06/2019	7
Global Environmental Issues: Policies and Challenges	24/09/2019	24/09/2019	5
Seminar on Waste management	12/12/2019	12/12/2019	8
Awareness class on Corona Virus	07/02/2020	07/02/2020	8
Photoexhibition on wetland biodiversity	12/02/2020	12/02/2020	1
Blood donation camp	11/02/2020	11/02/2020	6
Distribution of sanitiser to the public	16/03/2020	16/03/2020	2
Conduct of classes for I UG students of M G University (Recorded classes)	01/05/2020	31/05/2020	3

No file uploaded.

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

We promote the use of ecofriendly cloth banners for programmes organised by the institution. The students were encouraged to use washable and reusable lunch boxes. Provided water and food reserve for animals in summer. A talk on waste management was conducted by NCC. In the wake of the Covid pandemic, nature club members distributed self-sewn cloth masks to teaching and non teaching staff. World Environment Day was celebrated by planting saplings of trees in the college premises by Nature Club and Biodiversity Club. Ozone day was observed (with support from KSCSTE) by organising an awareness programme on ozone depletion. "World Wetland day" was celebrated to specify the importance of wetlands in sustainable development.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

SOCIAL RESPONSIBILITY POTHICHORU AND STUDENT AID PROGRAMME The institution has put a step forward to initiate social and ethical values and to promote philanthropical thinking in the minds of children involving in community services. Following activities paved the way to increase the sense of adoration and commitment to the society.

- College Union '370' with the financial aid of teaching faculty distributed learning materials like books, pens, pencils, bags, umbrellas etc. to the students of Midayikkunnu L.P. School, Thalayolaparambu. The Panchayath President was the Chief Guest of the auspicious gathering. Members of College Union planted saplings in the ground of Midayikkunnu L.P. School to spread the message of the to treat trees as boon in connection with environmental day celebrations
- "370" College Union with the support of teaching staff did a best practice of distributing food parcels to the needy and poor on every Friday by collecting food packets from students. The practice of giving 'Pothichoru' once again affirmed progress of the youth towards socially responsible citizen.

This practice was continued till the closing of College due to lockdown.

WOMEN EMPOWERMENT Human dignity which forms an integral part of human rights as mentioned in Indian constitution is given special emphasis in the college. Catering to the need of the hour and the empowerment of female students, three gender equity programmes were undertaken in the institution.

OBJECTIVES

- To prepare female students to consciously think and act against gender based discrimination
- build self-confidence so that they can contribute meaningfully to their own protection, development, to shape their own destiny and thereby enabling them to defend against any type of physical assault.
- Give awareness on legal obligation and to counteract according to the situations in life.

PRACTICE Our college take special care in empowering girl students and staffs and at the same time creating awareness among male students and staff in enhancing their understanding of issues related to women in the society and to face the challenges with great courage. Our aim is to bring about the advancement, development and empowerment of women. Vanitha VEDI conducted various initiatives through workshops and talks to implement the goals. In collaboration with Kerala Police Department various programmes were organized to develop the sense of SELF DEFENSE among the girl students and making them aware of their rights, provisions and safeguards entitled in the constitution for empowering women of our nation. In order to empower the female students embroidery classes were organized. Shri Indu K. S, Associate professor, Department of English of our college is resource person in "Nirbhaya" programme of Kerala Government and is actively engaged in rendering motivating sessions to girls students of School along with Police

officers. HEALTH IS WEALTH • Teachers' Fitness Challenge (TFC) Physical fitness is the measure of the body's ability to go ahead with its capacity. As physical and mental fitness play very important roles in our lives, the fitness center of our college under physical education department organized TFC to encourage a healthy life style among teachers and students of our college. The classes were conducted for 1 hr. during the evening hours from 4-5pm in college Gym • Yoga classes were conducted for students on all working days from 8 am to 9 am. The initiative was taken to improve the physical flexibility as well as mental health of students. This helped students to reduce stress, anxiety, and depression. The Department of Physical Education celebrated International Yoga day, with more than 55 students and 30 teachers participating, in the special day session. • Health checkup Health status of First year PG and UG students was assessed with assistance from Govt. Nursing School Ernakulam. A total of 293 students participated in the programme with total strength which included 270 girls and 23 boys. The evaluation implicated that a great majority belonged to the underweight category. The students were given Health cards and proper advice were given to them by health experts to take sufficient healthy and nutritious food and not to rely on fast food. They were also asked not to skip food especially breakfast.

Upload details of two best practices successfully implemented by the institution as per NAAC for your institution website, provide the link

https://www.dbcollegethal.org/iqac/iqac2019-20/Best_Practices.pdf
 (https://www.dbcollegethal.org/iqac/iqac2019-20/Best_Practices.pdf)

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its v priority and thrust in not more than 500 words

The institute is aware of its responsibility in producing good citizens. Catering the needs of the desired, various departments and student union perform many extension activities. The practice of blood donation, supply of mid - day meal, learning materials, conducting classes etc implicate the extended dedication of our students and teachers. During the time of 2019 flood, the college was a camp to the affected people. Hundreds of people from the flood affected areas near by the college were provided shelter. The college union students took initiatives to provide food and clothes to the affected people. The vision of our college is thus gratified by assisting the backward class of the society. Differently abled students and economically weaker sections are given ample opportunity in their higher studies. A very good number of our students are availing scholarships, funds and aids from various government and non- government agencies. The dynamic role played by college PTA makes effective changes in overall development of college. Equal priority is given to academic and co-curricular activities in this institution. We take special care in imparting the knowledge to the student community outside. Three day residential Science camps 'Sasthrapadham' for Plus one students of the region was organized in association with Samagra Siksha, Kerala. The college assist students who are financially backward, in their studies. Observance of World day to benefit the student community to think united and stay united. The theme of eco-consciousness also gets addressed every year. NCC and NSS units constantly take part in community related activities. NSS Volunteers cleaned and sanitized two schools in Vaikom Taluk affected by flood. On October 2nd they cleaned Appanchira Railway Station and Thalayolapuram Park hurt with flood. In collaboration with Kaduthuruthy Panchayath volunteers cleaned Nayappalli canal. Around 140 students participated in the Blood cell collection by Dhathri. NCC cadets Cleaned Thalayolaparambu Public Health Centre and its surroundings.

Provide the weblink of the institution

https://www.dbcollegethal.org/iqac/iqac2019-20/7_3_2019_20.pdf
(https://www.dbcollegethal.org/iqac/iqac2019-20/7_3_2019_20.pdf)

8.Future Plans of Actions for Next Academic Year

Construction of research block and renovation of old seminar hall utilizing RUSA fund. Purchase of sophisticated instruments like HF UV-Visible spectrophotometer, electrochemical work station etc through DST funds. Implementing diploma courses for yoga and logistics under skill development schemes. Purchase of library books Beautification of campus. Installing wi-fi in the campus. Propose to submit application forms for new gen and Integrated courses. To submit a proposal for furnishing of chemistry research centre to Management. To take measures to obtain concurrence from government authorities to fill in vacancies (teaching and non teaching).

I hereby declare that all the data entered are true to my knowledge.

Re-Submit

Back

Copyright © 2017 naac.gov.in (<http://www.naac.gov.in/>). All rights reserved.